Template and Instructions for Authors:
Title *(style mTitle)*

Name SURNAME1, Name SURNAME2, Name SURNAME2,

Name SURNAME2[[1]](#footnote-1) *(style mAuthors)*

1 Affiliation, City, Country *(style mAuthors)*

2 Affiliation, City, Country

**Abstract.** The abstract should have up to 100–150 words in length. Give a concise summary of the paper: goals, methods used results and the main conclusions and recommendations. Please use in abstract and title relevant keywords, *(style mAbstract)*.

**Keywords.** Please provide 4-6 keywords. If the use of acronyms is necessary, include the definition followed by the acronym in parentheses. *(style mKeywords)*.

# Introduction *(style mHeading1)*

This document provides a template and instructions for preparing manuscripts for publishing in the *Proceedings of MARSPLAN-BS Conference*. Our goal is readable conference proceedings. Having limited resources, we do not reformat the papers. That is why the paper layout is fully under the control of authors. We strongly ask you to use this template to make proceedings uniform and comfortable for readers. We recommend the use of this template as a starting point, taking advantage of the predefined styles. Please, do not format the text manually, use the designated style *(style mMainText)*.

The manuscripts should be prepared in English. The submissions should be made electronically to the conference site.

# Guidelines for Manuscript Preparation

The paper should be organized into sections, such as, Introduction, Methods, Results and Discussion, Conclusions, and References. The recommended length of the proceedings is at least 6 full pages and no more than 20 pages. The paper size is B5 (width 17.6 cm, height 25 cm). The margins are 2.0 cm all around and gutter 0.5 cm. Do not number the pages, as the number will be added to the final version of the entire volume. Please, leave the header and footer blank.

The manuscript should start with the title of the article, name(s) of the author(s), affiliation(s). Please use the predefined styles and do not insert any blank lines. The title font size is 18. Authors names, Affiliation, Abstract, Keywords and Section titles are in font size 11. The body of text is in Times New Roman, font size 10, single space between lines. Other formatting details are described in Table I.

## Tables and Figures

All figures must be referred to in the text. All tables should be presented as a part of the text and should be editable (do not use any screenshots for tables). Check that all numbers and text in figures is similar to font size 10.

Table I

Type Sizes, Spaces and Intervals

| Name of style | Size (pts.) | Indent | Align-ment | SpacingBefore | Spacing After | Small / All Caps |
| --- | --- | --- | --- | --- | --- | --- |
| **Paper title** {Manuscript title} | 18 |  | Centered | 0 | 12 |  |
| **Authors names, affiliations** {Author names} | 11 |  | Centered | 0 | 0 |  |
| **Abstract, Keywords** {Abstract & Keywords} | 11 |  | Justified | 10 | 10 |  |
| **Section titles** {Heading 1} | 11 |  | Left | 12 | 6 | Small Caps |
| **Subheadings** {Heading 2} | 10 | Hanging 0.63 cm | Left | 6 | 0 |  |
| **Main text** {Paragraph body} | 10 | First line 0.3 cm | Justified | 0 | 0 |  |
| **Figure titles** {Figure title} | 10 |  | Centered | 6 | 12 |  |
| **Table captions** {Table captions} | 10 |  | Centered | 6 | 6 | All Caps |
| **Table titles** {Table title} | 10 |  | Centered | 0 | 6 | Small Caps |
| **References** {References} | 10 | Hanging 0.6 cm | Justified | 0 | 0 |  |

Avoid using gridlines in figures. Reduce the insignificant decimal numbers on axis. Figure caption should be informative without reading the text of paper.

In the printed volume, illustrations will be black and white (halftones). If you use colored figures that are to be printed in black and white, please make sure that they really are also legible in black and white. Some colors show up very poorly when printed in black and white.

## Formulas and Equations

Formulas, equations and their components presented in the text must be written in Equation Editor (e.g. *Microsoft Equation*, *Math Type*). All the numerals, including index numbers, are presented in Regular type, variables in *Italic*. Detailed explanation on equation formatting can be found [here](http://physics.nist.gov/cuu/Units/checklist.html). Punctuate equations with commas or periods when they are a part of a sentence, as in *(style mEquation)*

, (1)

where *a* is explanation, and *b* is explanation, etc. (all symbols must be explained).

Use an en-dash (–) rather than a hyphen (-) for a minus sign. Always insert special characters to your document from *Insert/* *Symbol*.

## Tables and Figures

All figures must be referred to in the text. All tables should be presented as a part of the text and should be editable (do not use any screenshots for tables). Check that all numbers and text in figures is similar to font size 10.

Avoid using gridlines in figures. Reduce the insignificant decimal numbers on axis. Figure caption should be informative without reading the text of paper.

If you include pictures, use a format with a high resolution, such as PNG.



Fig. 1. Labor productivity, real labor productivity and real exports [1].

# Reference Style

References at the end of this document are written according to the IEEE reference style. The basic guideline for citing online sources is to follow the standard citation for the source and add the Digital Object Identifier ([DOI](https://www.youtube.com/watch?v=RbsEtYR8QIk)) at the end of the citation. When citing a section in a book, please give the relevant page numbers. Detailed regulations on how to reference sources using IEEE can be found [here](http://www.ieee.org/documents/ieeecitationref.pdf). Some examples of references are given in section References.

#  Submission Checklist

The following list will be useful during the final checking of an article prior to the submission:

* The submission has not been previously published. Please note that all submissions will be checked to prevent plagiarism.
* One author has been designated as the corresponding author.
* The manuscript has been 'spell-checked' and 'grammar-checked'.
* References are in the correct *IEEE* reference format.
* All references mentioned in the Reference list are cited in the text, and vice versa.
* Manuscript do not contain images, schemes, diagrams that are too low in resolution.

# Acknowledgement

People who have had some contribution to the present work but are not authors should be listed in the acknowledgments, along with their contributions. You must ensure that anyone named in the acknowledgments agrees to being named.

Funding agencies can also be mentioned, one example being: This work has been supported by the European Commission through the European Maritime and Fisheries Fund, grand No. EASME/EMFF/2014/1.2.1.5/2/SI2.707672 MSP LOT 1 /BLACK SEA/MARSPLAN-BS.

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**The Authors** should provide a short (40–80 words) biography of each author at the end of the paper. It should contain information about the author’s highest scientific degree and the year it has been earned, the current job position, academic status, relevant awards or memberships in professional societies during last three years. Authors’ [ORCID](http://orcid.org/) number (if available) are placed at the end of the biography. Also, the authors have the option to provide a high resolution picture to accompany their biography.

1. E-mail of corresponding author: [↑](#footnote-ref-1)